

Long Hill Christian Preschool is looking for an Assistant Teacher for our young 2s classroom who has a calling from God to work with children and their families. The Assistant Teacher will work collaboratively with the Head Teacher to ensure success for all students. The Assistant Teacher will be a vital and integral part of our team and embrace the LHC Statement of Faith.

Mission Statement

Long Hill Christian Preschool, a ministry of Long Hill Chapel, exists to serve families in the surrounding community by providing a high-quality education for children, focusing on cognitive, spiritual, social and emotional development and aiding parents in understanding the growth and development of their young children.

Reporting

This position reports to the LHCP Director.

Hours

Monday/Wednesday 9:00am – 11:30am

*Assistants are required to be in the classroom 15 minutes prior to the start of the day

Duties and Responsibilities

- Assist Head Teacher in the preparing and setting up of daily activities/lessons
- Help to keep the classroom and learning areas clean, tidy and safe
- Maintain hygiene in children by changing diapers and soiled clothes
- Supervise classroom and playground activities, including; story time, indoor and outdoor playtime, snack time, etc.
- Keep daily attendance records
- Use the incident report to document any injuries
- Help children who need extra support to complete tasks
- Follow the Teacher Handbook and school-wide policies
- Support Head Teacher to help manage classroom behavior

- Professional experience with children/childcare: 1 year (Required)
- Maintain a positive and upbeat attitude while working in a fast-paced and physically demanding environment
- Be a follower of Christ and/or agree with LHC's Statement of Faith (see attached)
- Possess passion, enthusiasm, and commitment to teaching and the mission of LHCP
- Exhibit the desire to serve children and families
- Have strong interpersonal and communication skills and the ability to relate effectively to diverse groups of people from all social and economic segments of the community
- Show highly effective organizational, time management, and multitasking skills
- Remain flexible within a dynamic classroom environment
- Ability to adapt and react quickly to handle in-class emergencies



Long Hill Christian Preschool is looking for an Assistant Teacher for our 3s classroom who has a calling from God to work with children and their families. The Assistant Teacher will work collaboratively with the Head Teacher to ensure success for all students. The Assistant Teacher will be a vital and integral part of our team and embrace the LHC Statement of Faith.

Mission Statement

Long Hill Christian Preschool, a ministry of Long Hill Chapel, exists to serve families in the surrounding community by providing a high-quality education for children, focusing on cognitive, spiritual, social and emotional development and aiding parents in understanding the growth and development of their young children.

Reporting

This position reports to the LHCP Director.

Hours

Monday, Tuesday, Wednesday, Thursday 9:00am – 1:00pm

*Assistants are required to be in the classroom 15 minutes prior to the start of the day

Duties and Responsibilities

- Assist Head Teacher in preparing and setting up of daily activities/lessons/art projects
- Help to keep the classroom and learning areas clean, tidy and safe
- Encourage children to use the bathroom and escort them throughout the day
- Assist with any clothing changes due to unforeseen accidents resulting in soiled clothing
- Supervise classroom and playground activities, including; story-time, indoor and outdoor playtime, snack time, etc.
- Keep daily attendance records
- Use the incident report to document any injuries
- Help children who need extra support to complete tasks
- Follow the Teacher Handbook and school-wide policies
- Support Head Teacher to help manage classroom behavior

- Professional experience with children/childcare: 1 year (Required)
- Maintain a positive and upbeat attitude while working in a fast-paced and physically demanding environment
- Be a follower of Christ and/or agree with LHC's Statement of Faith (see attached)
- Possess passion, enthusiasm, and commitment to teaching and the mission of LHCP
- Exhibit the desire to serve children and families
- Have strong interpersonal and communication skills and the ability to relate effectively to diverse groups of people from all social and economic segments of the community
- Show highly effective organizational, time management, and multitasking skills
- Remain flexible within a dynamic classroom environment
- Ability to adapt and react quickly to handle in-class emergencies



Long Hill Christian Preschool is looking for a Head Teacher for our 3s classroom who has a calling from God to work with children and their families. The Head Teacher will work collaboratively with the Assistant Teacher to ensure success for all students. The Head Teacher will be a vital and integral part of our team and embrace the LHC Statement of Faith.

Mission Statement

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Reporting

This position reports to the LHCP Director.

Hours

Monday, Tuesday, Wednesday, Thursday, Friday 9:00am – 1:00pm

*Head Teachers are required to be in the classroom 30 minutes prior to the start of the day

Duties and Responsibilities

- Curriculum
 - Teach the LHCP curriculum in an engaging manner
 - Implement already prepared lesson plans focused on pre-reading, pre-writing, math concepts, and social-emotional development
 - o Communicate daily plans, including craft projects with Assistant Teacher, in advance
 - Adjust lesson plans based on student ability
 - Submit weekly lesson plans to the director before the week begins
 - Differentiate work for children based on needs
 - Informally assess student progress in the classroom
 - Create individual goals and objectives
 - Keep student work throughout the year in order to compare and assess
 - Prepare for two parent conferences throughout the year
 - Participate in professional development opportunities
 - Attend and participate in all staff meetings and daily huddles

- Culture and Safety
 - Assist with frequent bathroom breaks for the children
 - o Create a thoughtful and organized classroom
 - Keep the classroom organized in order to promote creativity and effective learning
 - Communicate with parents in a timely manner
 - o Be active in the school community and events
 - o Follow the Teacher Handbook and school-wide policies
 - Track and supervise students at all times
 - Use the incident report to document any injuries
- Enrichment/Stay and Play
 - Run at least one Enrichment (1-1:45pm) and Stay and Play (1:45-2:30pm) per trimester (Fall, Winter, Spring)

- We desire a BA or BS Degree in Early Childhood/Education or equivalent experience
- Experience in lesson planning
- Be a follower of Christ and/or agree with LHC's Statement of Faith (see attached)
- Possess passion, enthusiasm, and commitment to teaching and the mission of LHCP
- Exhibit the desire to serve children and families
- Have strong interpersonal and communication skills and the ability to relate effectively to diverse groups of people from all social and economic segments of the community
- Commitment to Professional Development
- Maintain a positive and upbeat attitude while working in a fast-paced and physically demanding environment
- Show highly effective organizational, time management, and multitasking skills
- Proficient with up-to-date technology, software and social media
- Remain flexible within a dynamic classroom environment
- Be a team player



Long Hill Christian Preschool is looking for a Head Teacher for our 5s classroom who has a calling from God to work with children and their families. The Head Teacher will work collaboratively with the Assistant Teacher to ensure success for all students. The Head Teacher will be a vital and integral part of our team and embrace the LHC Statement of Faith.

Mission Statement

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Reporting

This position reports to the LHCP Director.

Hours

Thursdays, Fridays 9:00am – 1:45pm

*Head Teachers are required to be in the classroom 30 minutes prior to the start of the day

Duties and Responsibilities

- Curriculum
 - Teach the LHCP curriculum in an engaging manner
 - Implement already prepared lesson plans focused on pre-reading, pre-writing, math concepts, and social-emotional development
 - o Communicate daily plans, including craft projects with Assistant Teacher, in advance
 - Adjust lesson plans based on student ability
 - Submit weekly lesson plans to the director before the week begins
 - o Differentiate work for children based on needs
 - o Informally assess student progress in the classroom
 - Create individual goals and objectives
 - Keep student work throughout the year in order to compare and assess
 - Prepare for two parent conferences throughout the year

- o Participate in professional development opportunities
- o Attend and participate in all staff meetings and daily huddles
- Culture and Safety
 - Assist with frequent bathroom breaks for the children
 - o Create a thoughtful and organized classroom
 - Keep the classroom organized in order to promote creativity and effective learning
 - o Communicate with parents in a timely manner
 - o Be active in the school community and events
 - Follow the Teacher Handbook and school-wide policies
 - Track and supervise students at all times
 - Use the incident report to document any injuries

- We desire a BA or BS Degree in Early Childhood/Education or equivalent experience
- Experience in lesson planning
- Be a follower of Christ and/or agree with LHC's Statement of Faith (see attached)
- Possess passion, enthusiasm, and commitment to teaching and the mission of LHCP
- Exhibit the desire to serve children and families
- Have strong interpersonal and communication skills and the ability to relate effectively to diverse groups of people from all social and economic segments of the community
- Commitment to Professional Development
- Maintain a positive and upbeat attitude while working in a fast-paced and physically demanding environment
- Show highly effective organizational, time management, and multitasking skills
- Proficient with up-to-date technology, software and social media
- Remain flexible within a dynamic classroom environment
- Be a team player